

BOARD OF MADISON COUNTY COMMISSIONERS
October 30, 2006 MINUTES

On Monday October 30, 2006, a meeting of the Board of Madison County Commissioners came to order at 10:00 AM, with Commissioners Ted Coffman, Frank Nelson, and David Schulz present.

David Schulz moved to approve the October 23, 2006, minutes with corrections. Ted Coffman seconded the motion. All voted aye and the motion carried.

Those people in attendance at the meeting were Jim Hart, Lewis Stahl, Frank Ford, Doris Fischer, and Chris Christensen.

Jim Hart, District 3 Commissioner Candidate, and Lewis Stahl, District 2 Commissioner Candidate, were present to observe the meeting.

Meeting Dates: The Board discussed changing the day for the regular Commission meetings from Mondays to Tuesdays to make it more convenient for the County Attorney to attend meetings. Because of the Commission's desire to have the County Attorney available and to accommodate the Courtroom schedule, David Schulz moved that beginning December 12, 2006, the regular Commission meetings will be held on Tuesday of each week. Frank Nelson seconded the motion. All voted aye and the motion carried.

Building Project: The Board discussed the Building Project.

Grant Writer Position: The Board reviewed two new applications for the Grant Writer position.

Countywide Job Applications: The Board reviewed an Employment Application form that was developed by Karen Brown, GIS/IT, and posted on the Madison County website. The Board discussed removing the portion of the application requesting references and asking for references from only those you are serious about hiring. The Board decided to leave the reference portion on the application but emphasized that references should not be called until a decision has been made to hire the individual. The Board will have Karen remove a line regarding references on that portion of the application and add a line at the end of the application that encourages submitting a resume with the application. This format will then be available for use by all County offices.

New Fee Schedule for Risk Mitigation Coordinator: Frank Ford, Director of Emergency Management, and Doris Fischer, Planner, met with the Board to discuss amending the Professional Services Contract with the Madison County Risk Mitigation Coordinator. Because the subdivision review fees have changed, the compensation to the Risk Mitigation Coordinator should also be changed. Frank Nelson moved to amend item four on page four of the Professional Services Contract, dated March 6, 2006, between Madison County and Joseph G. Husar, to read: "Compensation. The fee for subdivision review services shall be that established as the Public Safety Review Fee by Madison County Ordinance 4-2006 pursuant to 76-3-201, MCA. A request for payment may be submitted to the County along with each written project report if desired." David Schulz seconded the motion. All voted aye and the motion carried.

Airport Contracts: Chris Christensen, County Attorney, met with the Board to review and sign airport contracts that had been previously approved by the Board. Chris and the Board also discussed the change in Commission meeting dates making it easier for him to attend and other items regarding the County Attorney's office.

With no further business the meeting adjourned at 2:55 PM.

C. Ted Coffman, Chairman
Board of Madison County Commissioners

Date Approved: November 6, 2006
Minutes prepared by:

Laurie Buyan, Administrative Assistant

Peggy Kaatz, Clerk and Recorder, Madison County